

BUSINESS

SUPERVISOR'S CERTIFICATE LEVEL II COMPLETION PLAN

PROGRAM INFORMATION: This program is designed to help equip new or potential supervisors with primary skills for meeting the requirements placed on first-line supervisors. Upon successful completion of the program, a Certificate of Completion will be awarded to the student.

REQUIRED COURSES - FALL

COURSE SECTION	COURSE TITLE	CREDIT HOURS
BMGT 1301	Supervision	3
MRKG 2312	e-Commerce Marketing	3
BUSI 1301	Business Principles	3
MRKG 1311	Principles of Marketing	3
HRPO 2301	Human Resource Management	3
BMGT 1327	Principles of Management	3
Fall Total Credit Hours		18

REQUIRED COURSES - SPRING

COURSE SECTION	COURSE TITLE	CREDIT HOURS
BUSI 2301	Business Law	3
POFT 2312	Business Correspondence and Communication	3
HRPO 2307	Organizational Behavior	3
PHIL 2306	Introduction to Ethics	3
Spring Total Credit Hours		12
Program Total Credit Hours		30