

ACADEMIC INFORMATION

VETERAN'S BENEFITS

Veteran's benefits may be used at Navarro College. Navarro College Veteran's Services should be consulted to obtain accurate, complete, and current information concerning VA educational benefits. Because veteran's benefits are legislatively controlled, it is necessary to alter requirements for continued receipt of veteran's benefits as the laws and guidelines change. Consequently, the veteran's benefit recipient is advised that the standard of progress expressed previously in this catalog may not be the only standard of progress requirement he or she must meet. The recipient must consult with the Office of Veterans Affairs on campus about specific up-to-date requirements. Veterans with military service, selected reservists and dependents of veterans may be eligible for federal payments and benefits while attending Navarro College. The Veterans Affairs School Certifying Official is assigned to help assure the proper handling of veterans' educational benefits applications.

*EDUCATIONAL OBJECTIVES: *The Veterans' Administration requires each student drawing educational benefits be enrolled for courses that lead to his/her approved educational objective (degree or certificate). VA students may not draw benefits for courses for which they have already received credit, for courses that are in excess of degree requirements or for courses that do not apply to their planned degree. A college counselor is available to help prospective students determine that the courses they wish to take qualify for VA educational benefits.

First-time Applicants

Chapter 30 – Montgomery GI Bill (MGIB/AD) (Served Active Duty):

- Find out more about Chapter 30 Montgomery GI Bill® (MGIB/AD) (Served Active Duty) <https://www.va.gov/education/about-gi-bill-benefits/montgomery-active-duty/>
- Complete and submit online VA form 22-1990 Application for Education Benefits. <https://www.va.gov/education/apply-for-education-benefits/application/1990/introduction>
- Request Official Military Transcript: Veterans who served in the Army, Navy, Marines, or Coast Guard need submit a request for an Official copy of their Joint Service Transcript to be sent to Navarro College by accessing the following website <https://jst.doded.mil/jst/>
- If the Veteran served in the Air Force or Space Force, they need to request a transcript from the Community College of the Air Force. The request can be made at: <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/> It is recommend that the Parchment option be used. It arrives much faster and is more reliable than the mail option.
- Once registered for classes, the Veteran must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without it. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification
- Submit copy of DD Form 214. (Submit with VA Enrollment Certification request)
- Submit Certificate of Eligibility, letter from the VA confirming eligibility for Chapter 30 the Montgomery GI Bill®. (Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
- The Veteran must verify his/her enrollment near the end of each month on <https://www.gibill.va.gov/wave/index.do>

Chapter 31 – Veteran Readiness and Employment (VR&E)(Disabled Veterans)

- Find out more about (Chapter 31) Veteran Readiness and Employment. <https://www.va.gov/careers-employment/vocational-rehabilitation/>
- Complete and submit online VA form 28-1900 Application for Veteran Readiness and Employment Benefits. <https://www.va.gov/careers-employment/vocational-rehabilitation/apply-vre-form-28-1900/introduction>
- Request Official Military Transcript: Veterans who served in the Army, Navy, Marines, or Coast Guard need submit a request for an Official copy of their Joint Service Transcript to be sent to Navarro College by accessing the following website <https://jst.doded.mil/jst/>.
- If the Veteran served in the Air Force or Space Force, they need to request an Official transcript from the Community College of the Air Force. The request can be made at: <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/> It is recommend that the Parchment option be used. It arrives much faster and is more reliable than the mail option.
- Veteran MUST apply in advance and get approved BEFORE registering for classes.
 - Submit copy of DD Form 214 (Submit with VA Enrollment Certification request)
 - A Purchase Order which is the equivalent of a Certificate of Eligibility will be supplied on Tungsten by the VR&E counselor.

Chapter 33 – Post 9/11 GI Bill®(Served Active Duty)

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- Find out more about Chapter 33 Post 9/11 GI Bill®(Served Active Duty) <https://www.va.gov/education/about-gi-bill-benefits/post-9-11/>
- Complete and submit online VA form 22-1990 Application for Education Benefits. <https://www.va.gov/education/apply-for-education-benefits/application/1990/introduction>
- Request Official Military Transcript: Veterans who served in the Army, Navy, Marines, or Coast Guard need submit a request for an Official copy of their Joint Service Transcript to be sent to Navarro College by accessing the following website <https://jst.doded.mil/jst/>
 - If the Veteran served in the Air Force or Space Force, they need to request an Official transcript from the Community College of the Air Force. The request can be made at: <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/> It is recommend that the Parchment option be used. It arrives much faster and is more reliable than the mail option.
- Submit copy of DD Form 214. (Submit with VA Enrollment Certification request)
 - Submit Certificate of Eligibility, letter from the VA confirming eligibility for the Post 9/11 GI Bill®. (Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
- Once registered for classes, the veteran must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without it. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification
- Every Veteran using this benefit will need to verify enrollment verify his/her enrollment near the end of each month, see link for options https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp

Chapter 33 – Post 9/11 GI Bill®(Transfer Education Benefits to Dependents)

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- Find out more about Chapter 33 Post 9/11 GI Bill®(Transfer Education Benefits to Dependents) <https://www.va.gov/education/survivor-dependent-benefits/transferred-benefits/>
 - Service member must complete the approval process prior to release from active duty, and the DOD approves student’s transfer and sends letter of approval to the student. To confirm /transfer of benefits see <https://milconnect.dmdc.osd.mil/milconnect/>
 - To apply to use the Post 9/11 GI Bill® as a transfer benefit at Navarro College Complete and submit online VA form Complete VA form 22-1990e Application for Education Benefits <https://www.va.gov/education/survivor-dependent-benefits/apply-for-transferred-benefits-form-22-1990e/introduction>
 - Once registered for classes, the student must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without it. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification
 - Submit copy of DD Form 214 with VA Enrollment Certification request unless Service member is still on Active Duty as it will be noted on COE
 - Submit Certificate of Eligibility, letter from the VA confirming eligibility for the Post 9/11 GI Bill®. Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
 - Every student using this benefit must verify his/her enrollment near the end of each month, see link for options https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp

Chapter 33 Marine Gunnery John David Fry Scholarship

- Find out more about Chapter 33 Marine Gunnery John David Fry Scholarship: <https://www.va.gov/education/survivor-dependent-benefits/fry-scholarship/>
- Complete and submit online VA form 22-5490 Application for Education Benefits <https://www.va.gov/education/apply-for-education-benefits/application/5490/introduction>.
- Once registered for classes, the student must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without this. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification.
- Submit copy of DD1300 Report of Casualty (Submit with VA Enrollment Certification request)
- Submit Certificate of Eligibility, letter from the VA confirming eligibility for the Post 9/11 GI Bill®/ Fry Scholarship. Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
- Every student using this benefit must verify his/her enrollment near the end of each month, see link for options https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp

Chapter 35 – DEA (Spouse/Children/Survivors)

- Complete and submit online VA form 22-5490 – Application for Survivor's and Dependents' Educational Assistance. <https://www.va.gov/education/apply-for-education-benefits/application/5490/introduction>
- Once registered for classes, the student must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without this. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification.
- Submit copy of DD Form 214. (Submit with VA Enrollment Certification request)
- Submit Certificate of Eligibility, letter from the VA confirming eligibility for Chapter 35-DEA. (Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
- Students pursuing Certificate programs must verify his/her enrollment near the end of each month, see link for options https://benefits.va.gov/gibill/isaksonroe/verification_of_enrollment.asp

Chapter 1606 – MGIB/SR® (Selective Reservist and Guardsmen)

- Request Official Military Transcripts: Official Joint Service Transcript request for Veterans who served in the Army, Navy, Marines, or Coast guard can request an Official copy of their Joint Service Transcript be sent to Navarro College by accessing the following website <https://jst.doded.mil/jst/>
- Request Official Military Transcript: Veterans who served in the Army, Navy, Marines, or Coast Guard need submit a request for an Official copy of their Joint Service Transcript to be sent to Navarro College by accessing the following website <https://jst.doded.mil/jst/>
 - If the Veteran served in the Air Force, they need to request an Official transcript from the Community College of the Air Force. The request can be made at: <https://www.airuniversity.af.edu/Barnes/CCAF/Display/Article/803247/community-college-of-the-air-force-transcripts/> It is recommend that the Parchment option be used. It arrives much faster and is more reliable than the mail option.
- The veteran must submit a VA Enrollment Certification request for EVERY semester they wish to use VA benefits. It should be submitted as soon as they have registered for classes. Benefits cannot be received without this. This can be found on Self Service > Financial Aid > Resources > VA Enrollment Certification.
- Submit copy of DD Form 214. (Submit with VA Enrollment Certification request)
- Submit Certificate of Eligibility, letter from the VA confirming eligibility for the (MGIB-SR)®. (Submit with VA Enrollment Certification request. If it has not yet arrived, it can be submitted later, via Document Upload. This can be found on Self Service > Financial Aid Resources > Document Upload)
- The Veteran must verify his/her enrollment near the end of each month on <https://www.gibill.va.gov/wave/index.do>

TRANSFER STUDENTS

Transfer students using Chapters 30, 33, and 1606 need to complete VA online form 22-1995 to transfer benefits from your previous college. To Navarro College. The form can be found here <https://www.va.gov/education/apply-for-education-benefits/application/1995/introduction>. Also need the same documentation as students using the benefit for the first time. See above. Transfer students using Chapters 35 of Fry Scholarship need to complete VA online form 22-5495 to transfer benefits from your previous college to Navarro College. The form can be found here <https://www.va.gov/education/apply-for-education-benefits/application/5495/introduction> Also need the same documentation as students using the benefit for the first time. See above.

Transfer students using Chapters 31 need to coordinate with their VR&E Counselor so an updated Purchase Order can be added in Tungsten form them. Also need the same documentation as students using the benefit for the first time. See above.

Hazlewood Act – Contact the Navarro College Veteran's Services

- Veteran must have entered active-duty service in Texas or have Texas listed as his/her home of record on DD form 214.
- Veteran must have served more than 180 days of active duty not including initial entry training.
- Veterans can transfer his/her unused hours to a child under the Hazlewood Legacy Act.
- All students wishing to use the Hazlewood exemption must submit a completed application with all required supporting documentation prior to the last date of the semester in which they wish to begin the exemption. Incomplete applications will not be accepted. There are four semesters within an academic year in which a student can apply for the exemption: Fall, Spring, First Summer, and Second Summer. You will be required to renew your exemption once per academic year.

IMPORTANT NOTICE: All Veterans should thoroughly review admissions standards and testing requirements before submitting an application. Veterans should consult the school Veterans Affairs Certifying Official for information and assistance in applying or benefits.

*Note: *Allow four to eight weeks for VA application or any paperwork to be processed by the Veterans Administration Regional Office in Muskogee, Oklahoma.

***ADVANCE PAY**

- *Advance pay is available for eligible students upon request.
- Student must request advance pay at least 60 days prior to the beginning of class.
- Student must be enrolled in at least half-time.
- There must be more than 30 days between terms.
- *All financial responsibility rests upon the student and not Navarro College.*

***CAUTION**

*VA students may be required to pay their tuition and fees. It is the responsibility of the student receiving benefits to notify the Veterans Affairs Certifying Official immediately if there are any changes in his/her enrollment.

If a student changes his/her curriculum or transfers to another college, the veteran should notify the VA certifying official immediately.

***IMPORTANT NOTICE:** To remain eligible for benefits, students utilizing VA benefits must meet school standards of conduct, academic (satisfactory) progress, and class attendance. Students should, therefore, report to the Office of Admissions & Records to withdraw if they do not plan to pursue their courses or to attend regularly. If a student drops classes or is placed on academic probation, he or she may become ineligible for further VA benefits. It is the student's responsibility to notify the Certifying Official when he/she registers for courses and if there are any changes in enrollment status from the time VA Enrollment Certification was requested until the end of the term.

Navarro College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Navarro College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Navarro College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).