

# ACADEMIC POLICIES

## CHANGE OF ADDRESS

A student who, after registration, changes his or her home address or telephone number, is expected to notify the Office of Admissions and Records immediately. The student will be held responsible for any communication from the college sent to the address or telephone number last given and may not use the fact that the communication was not received at the current address or the telephone number to avoid penalties or responsibilities to the College.

To change a student address or telephone number, the student should log into Self Service at [selfservice.navarrocollege.edu](https://selfservice.navarrocollege.edu) or click on [Update Student Info form](#).