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COURSE DESCRIPTIONS

MEDICAL TRANSCRIPTION MRMT 1307 MEDICAL TRANSCRIPTION I

Format: 2 lecture / 3 lab (3 credit hours)

Fundamentals of medical transcription with hands-on experience in transcribing physician dictation including basic reports such as history and physicals discharge summaries consultations operative reports and other medical reports. Utilizes transcribing and information processing equipment compatible with industry standards. Designed to develop speed and accuracy.

Prerequisite: HITT 1305 and POFI 2401 or equivalent.

Credits: 3

Distribution: BUSI

Navarro College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Navarro College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Navarro College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website.