PARALEGAL STUDIES

PARALEGAL STUDIES CERTIFICATE COMPLETION PLAN

Program Information: The paralegal studies certificate is designed to enable a person, working under the direct supervision of a licensed attorney, to assist a sole practitioner or a law firm with the performance of duties requiring knowledge of substantive and procedural law. A Certificate of Completion is awarded to the student upon successful completion of this one-year program.
The program curriculum is designed to help provide students with the knowledge, skills, values and attitudes they need to become competent and ethical professional paralegals.

FRESHMAN YEAR - FALL

Course Section	Course Title	Credit Hours
LGLA 1313	Introduction to Paralegal Studies	3
LGLA 1355	Family Law	3
LGLA 1311	Introduction to Law	3
LGLA 1345	Civil Litigation	3
LGLA 1353	Wills, Trusts, and Probate Administration	3
LGLA 1301	Legal Research and Writing	3
Fall Total Credit Hours		18

FRESHMAN YEAR - SPRING

LGLA 2388: Capstone must be taken in the last semester.

Course Section	Course Title	Credit Hours
LGLA 2335	Advanced Civil Litigation	3
LGLA 2388 or LGLA 2307	Practicum or Law Office Management	3
LGLA 2313	Criminal Law and Procedure	3
LGLA 2309	Real Property	3
LGLA 2303	Torts and Personal Injury Law	3
Spring Total Credit Hours		15
Program Total Credit Hours		33

Navarro College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Navarro College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Navarro College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website.